



**Thursday, December 10th, 2020 | 8:00 a.m. to 9:30 a.m.
Zoom Video Conference**

Agenda

I.	Welcome & Consideration of October 2020 Minutes	Chair	2 min.
II.	2020 – 2021 Officer Nominations	J. DeRoche	10 min.
	<ul style="list-style-type: none"> • VOTE – Approve Chair, Co-Chair and hold on Secretary position 		
III.	COVID-19 Response Update	G. Henderson / E. Lusk	15 min.
IV.	Workgroup Updates		30 min.
	<ul style="list-style-type: none"> • Data • Housing • Ending Veteran Homelessness • Denton County Homeless Coalition Update 	E. Lusk / S. Coffey T. Widmer E. Lusk D. Adams	
V.	Backbone Support Update	UWDC	10 min.
	<ul style="list-style-type: none"> • Role Transition – Hope Rodgers as the Homelessness Outreach Coordinator • Denton County Behavioral Health Leadership Team Update • Denton County Workforce Success Leadership Team Update 		
VI.	Public Comment	Chair	5 min.
VII.	New Business	Chair	5 min.
VIII.	Adjourn	Chair	2 min.

**Next Meeting Date:
Thursday, February 11th, 2020 | 8:00 a.m. to 9:30 a.m. | Zoom Video Conference**





Thursday, October 8th, 2020 | 8:00 a.m. to 9:30 a.m.
Zoom Video Conference

Appointees/Ex-Officios Present: Andy Folmer, Angie Cox, Ashleigh Feryan, Beckie Wach, Dale Tampke, Dani Shaw (ex-officio), Emily Taylor, Gary Henderson (ex-officio), Isabel Rodriguez, Jeriahme Miller, Jessica DeRoche, Jill Adams, Jim Mustain, Jodi Vicars-Nance, John Manganilla, Kathy Srokosz, Councilperson Keely Briggs, Lyle Dresher, Michelle Conner, Preston Pohler, Sheryl English, Stephen Coffey, Terry Widmer, Mayor Thomas Muir, Councilperson TJ Gilmore and Valerie Foster

Appointees Absent: Alice Mankoff, Commissioner Bobbie Mitchell and Mayor Chris Watts

Guests: Alicia McElroy (United Way of Denton County), Amanda Adams (United Way of Denton County), Courtney Cross (City of Denton), Elena Lusk (United Way of Denton County), Emily Weiskopf (Legal Aid of Northwest Texas), Farwah Raza (Legal Aid of Northwest Texas), Hope Rodgers (United Way of Denton County), Katie Good (United Way of Denton County), Dr. Mary Jones (University of North Texas), Megan Ball (United Way of Denton County) and Olivia Williams (United Way of Denton County)

Welcome & Consideration of August 2020 Minutes

Chair Councilperson TJ Gilmore called the meeting to order at 8:02 a.m.

Chair requested a motion to approve August 2020 Minutes.

Motion: Terry Widmer

Second: Stephen Coffey

Motion was approved.

Update Bylaws and Appointee Terms

Elena Lusk shared her screen of the updated bylaws sections to be approved. The updates were to switch a seat from the Small Cities and Towns category (going from 1-5 seats to 1-4 seats) for representatives to a Homelessness/Housing Provider category (going from 6-10 seats to 6-11 seats) for representatives in order to bring on another agency and take away a vacant seat for Small Cities and Towns. Additionally, language was added to reflect not requiring an update to the bylaws for transitioning seats to fill vacant seats in the future. This update will allow transitions in the middle of terms and at the end of terms the new number of seats per category will be reflected upon and voted on at that time. Dale Tampke motioned for approval. Terry Widmer seconded the approval. No discussion was had and no opposition. Motion was approved.

Elena Lusk shared screen of 2020-2022 Denton County Homelessness Leadership Team appointees by categories and explained the color coding on the PDF; grey represented vacant seats, orange represented new appointees and current chairs were italicized. Co-chair Mayor Thomas Muir expressed concern on vacant seats for the Small Cities/Towns representatives and interest in filling those seats in order to hear the unique needs of people experiencing homelessness rurally. Gary Henderson brought forward United Way of Denton County's efforts and initiatives in trying to get representation from the 380 Corridor area, UWDC is waiting to hear back from Aubrey City Council on their interest.

Chair Councilperson TJ Gilmore shared that there is a spot open for Carrollton currently, Gary is working on building a relationship in that area to have representation in the future. Farwah Raza suggested reaching out to the USDA Rural Housing, she will connect UWDC staff with a contact there. Councilperson Keely Briggs updated the group on the City of Denton's plan for their two appointees: herself and Mayor Chris Watts. Both are continuing on DCHLT until election results are determined and upon those results the City of Denton may have new appointees. Valerie Foster



suggested Lake Dallas and Denton ISD homelessness liaison being represented in the DCHLT for the education category. Chair Councilperson TJ Gilmore suggested reviewing vacant spots every few months with DCHLT in order to gain insight from all involved on connections and contacts. Chair Councilperson TJ Gilmore requested a motion to approve the 2020-2022 DCHLT Appointee Slate. Sheryl English motioned to approve. Dale Tampke seconded the approval. No opposition, motion was approved.

All new appointees introduced themselves to the group and what agency/category they were representing. Chair Councilperson TJ Gilmore announced to the group the need for a 3-5 people to join a nominating committee to select new chairs for the 2020-2022 slate. Interested people were: Valeri Foster, Lyle Drescher, Dale Tampke, Jessica DeRoche and Jill Adams. Additionally, anyone interested in serving as an officer for DCHLT was advised to reach out to Elena Lusk. Sheryl English suggested an explanation of each officer position be given and Chair Councilperson TJ Gilmore gave those explanations. UWDC staff will convene the nominating committee and bring all names of people interested to the group.

COVID-19 Response Update

Gary Henderson provided a brief history of the Covid-19 Relief and Recovery Fund Program to the group. Reiterating the funding given; \$130,000 from City of Denton; \$74,000 from City of Lewisville and \$75,000 allocated from PACCAR foundation helped the beginnings of the COVID Relief Fund. The COVID Relief Fund is now being funded solely by Denton County. The COVID Relief Fund data showed that funding administered went from assisting around 50 households a week from March to June with about \$60,000 a week to 100+ households a week from July to October with \$200,000+ a week, due to unemployment benefits expired, job placement declining and CARES Act Funding becoming available. The Covid-19 Relief and Recovery Fund Program has provided 3,784 months of assistance to 2,239 duplicated households from March to September.

Gary presented Commissioners Court's new ruling of the 3 months of assistance per vendor cap for households that was put in place in October. United Way of Denton County has begun tracking what households have received their 3 months of assistance per vendor to assist agencies with eligibility. As well as the possibility of more federally funded programs coming online for agencies and our community; ESG CV, CDBG, etc. To date the program has utilized \$3,469,191 since March on homelessness prevention. All funding for the program must be expended by December 30th 2020. Gary showed data on households served by each agency and by each municipality in order to show the true expression of how collaborative the program has been. Crediting the Denton County Homelessness Leadership Team and its efforts that built the system to help households in a housing crisis and with the proper funding this year have been able to do so.

Councilperson Keely inquired about the 19 households shown in the data that have utilized all 3 months of their assistance per vendor and can no longer be served through the program, on whether those households have been seen to come from a certain municipality. As well as if there was other services or help being used to help those households. UWDC is working on a de-duplicated list of all households served and their months of assistance for agencies to utilize moving forward. At this time there has not been a significant showing of households who's relief has been exhausted coming from a particular area or not.

Councilperson Briggs additionally inquired about the Governor's release recently of \$171 million for eviction prevention was coming soon, as well as a pilot program for eviction prevention and was inquiring if Denton County was eligible for either. Gary responded that UWDC has been actively working with Denton County's attorneys and City of Denton staff to determine eligibility. UWDC has learned that the funding will be disbursed through TDHCA and that our area is not a pilot community at this time but City of Denton staff is actively working to determine the method of gaining that funding for Denton County. Gary Henderson reiterated the challenge in the coming months will not only be to serve households who have exhausted their relief from this program. But also making sure federal dollars in the future would be usable for households as there are requirements for non-duplication of benefits. Dani Shaw informed the group on requirements around not duplicating benefits, the City of Denton is actively working making sure this process is solid and understandable moving forward.

Legal Aid of Northwest Texas Presentation



Emily Weiskopf from Legal Aid of Northwest Texas introduced herself and Legal Aid of Northwest Texas. Emily shared her presentation presented a list of who they are able to help and what they are able to help with, as well as what types on legal issues they are not able to assist with. Legal Aid of Northwest Texas is focused on keeping people in their homes, their income and benefits secured and keeping families together. She shared their eligibility requirements with income, assets, and citizenship in order to gain assistance from their non-profit for legal matters. Emily shared how people can apply and get connected with someone at their agency through multiple methods of contact. They previously offered in person clinics that people could attend in order to access services and determine eligibility. Their current clinics have turned into virtual setting and they have one a month for people to attend. Sheryl English inquired on their backlog for someone to be able to access services after application. Emily explained services are dependent on their priority, so they prioritize households with time sensitive requests and generally applications that are non-emergency are follow up on within 1-2 weeks.

Farwah Raza from Legal Aid of Northwest Texas introduced herself and presented on the CDC Covid-19 Eviction Moratorium. The moratorium is in place from September 4th to December 31st in 2020. She explained what the moratorium means and how clients can access the protection. As well as what accessing the moratorium for households will look like, how it may affect them and how you know if they are eligible. When mentioned that households must have loss of income as an eligibility requirement, Gary Henderson inquired if that loss needed to be tied to Covid-19, Farwah stated it does not. During her presentation she advised people to utilize their form they have created as well as reviewing the 1 pager they have created in order to guarantee clients not eligible aren't signing the legally binding contracts. UWDC staff will send all materials for both Legal Aid of Northwest Texas's presentations out to the group following the meeting.

Gary inquired whether Denton County Justice of the Peace are honoring the declarations from clients for their eviction moratorium. Farwah assured the group that the Denton County JPs are fully aware of the declarations and are utilizing them. She disclosed there is a similar form now that landlords are able utilize to go against their client's declaration and proof that clients have reached out for assistance is a vital piece of information for their case. Gary pointed out that utilizing this declaration is similar to the new governors funding for the Texas Diversion Program that comes into place when the household has been served a eviction notice. Lyle Dresher inquired on behalf of Representative Stucky's office on what the best method of contact is for Legal Aid of Northwest Texas that they can send households when in need. Farwah provided her contact information and Emily did as well and she is able to assist households go through the intake process to get access to an attorney.

87th Legislative Session Priorities

Katie Good an intern from United Way of Denton County shared the 6 priorities that United Way of Denton County has determined will be their significant topics for the next session. For each category Katie presented on what their agenda topic(s) for the categories were as well as main finding from 2020. Those priorities included:

- Academic Workforce Development – Integration of academic and workforce development policies that created cradle-to-career pathways, providing a better educated workforce and sustainable income that enables self-sufficiency.
- Behavioral and Mental Health – Continue to increase funding that would expand the entry points for coordinated and comprehensive services for behavioral health that are cohesive and monitored for effectiveness at the community level that ensures individual wellbeing and community safety for residents of all ages.
- Veteran Services – Continue to maintain funding for housing, health, and behavioral health services for veterans transitioning from military life and for those already in our community.
- Early Childhood Success – Increase access to high quality, affordable childcare and early childhood education; increase access to dropout prevention programs for at-risk students that improve student achievement and post-graduation success; and increase access to programs for children experiencing abuse and neglect.
- Affordable Accessible Housing – Support for prevention and intervention programs that make homelessness rare, brief and nonrecurring, and policies that lower barriers and promote an increase in affordable, available and accessible housing throughout the state.



- Predatory Lending – Reform the statutory framework for regulation of predatory lending to provide protections for financially vulnerable Texans from aggressive and harmful lending practices.

During the presentation Dani Shaw from the City of Denton inquired about data sources shared during the agenda items. Katie will be sharing those with UWDC staff and that information is set to be sent to the DCHLT following the meeting. Farwah Raza during the housing portion of the presentation mentioned that landlords now have a lot more access to data on households who have an eviction on their records and are able to disqualify more people from housing leading to more people being displaced in the future and celebrated the agencies working in Homelessness Prevention currently on stopping that displacement currently. Gary Henderson followed that statement with language the Covid-19 Relief and Recovery program have been rolling out in regards to representing the program as a landlord stimulus package just as much as a financial assistance to tenants, the language shift had helped tremendously on the landlord side of the program. Councilperson Keely Briggs inquired during the predatory lending portion of the legislative agenda if there was Denton County or City of Denton specific data on this topic as the City of Denton has worked hard in the past to resolve these lending issues. Katie expressed she will be sharing the data points they do have and that the ALICE level data is Denton County specific. Gary Henderson closed out the presentation by thanking Katie and the reasoning behind the 6 legislative agenda topics stemming from community conversations across the county of needs and priorities. Lyle Dresher will be presenting these agenda items to UWDC's board, upon approval UWDC will seek recommendation of approval from Denton County Commissioners Court supporting these legislative items for this session.

Workgroup Updates

Data

Elena Lusk presented data from the Denton County Homelessness Data Dashboard from end of September 2020; 400 households experiencing homelessness, 24 households are Veterans, 140 households are experiencing chronic homelessness, and 7 of the households were actively fleeing domestic violence while experiencing homelessness. The Data Workgroup will be meeting October 13th to review past goals and future plans in order to get the workgroup actively working on data on and around homelessness. Dani Shaw inquired on whether the increase on the dashboard of active households increased because they were new to our system, Elena answered that 13 households in September were experiencing homelessness for the first time.

Housing

Terry Widmer provided a Housing Workgroup update. The Housing Workgroup has continued to meet biweekly for case conferencing and has met 4 times via Zoom since the last meeting. The housing workgroup currently has concerns around are capacity at agencies: both Recovery Resource Council and UWDC's Housing Navigator had to close referrals for the time being to get caught up. As well as documentation struggles for households experiencing homelessness that have been unable to access the DPS because of Covid-19 in order to gain critical documents for employment and housing. Gary and Elena reassured that UWDC is attempting to work with Representative Stucky's office to create a workaround to acquire identification. Lyle Dresher provided a statement on the difficulty of breaking the mold of the processes that have been in place for multiple years at the DPS. Councilperson Keely Briggs inquired about the new Covid-19 Prioritization factors in place to prioritize households at a higher risk of contracting Covid-19 and how many households on our list meet all of the standards to be prioritized. Elena Lusk will be following up with data for Councilperson Keely Briggs.

Ending Veteran Homelessness

Elena Lusk presented on Denton County's Behavioral Health Leadership Team having a Covid-19 version of a Veteran standdown and more information will be shared and learned further down the line. UWDC sent data to the Denton Housing Authority and the Tarrant County VA office in order to be recommended for more HUD-VASH Vouchers. The VA did send a letter of support for Denton County to receive more vouchers per data given, staff is currently waiting to hear back about the results of the letter. UWDC staff has created a new way for community member to donate towards the goal to end Veteran homelessness, which will be a pot of funding inside the Barriers Fund for Veterans



to access to overcome housing related barriers. Farwah Raze expressed interest in being involved in future HU-VASH voucher conversations.

Denton County Homeless Coalition Update

Elena Lusk provided an update on the PIT Count planning that is underway and invited anyone interested to join those planning meetings. The Coalition also formed a fundraising committee to plan activities and events to fundraise for the Denton County Homelessness Barriers Fund. That committee will be having a social media campaign for Hunger and Homelessness Awareness week on their Facebook to show what hunger and homelessness look like in Denton County. The Coalition's Service Provider Award nominations are open until November 1st. Elena encouraged all to visit the links dropped in the chat box about the PIT Count, the Barriers Fund and the Service Provider Awards.

Backbone Support Update

Elena Lusk introduced Megan Ball, United Way of Denton County's Homelessness Initiatives Coordinator.

Denton County Behavioral Health Leadership Team

Hope Rodgers, Director of Mental Health Initiatives at UWDC, introduced herself and provided a brief update on the activities the Behavioral Health Leadership Team is currently working on including; UWDC's social media campaign around Mental Illness awareness week and Hope's attendance and knowledge gained from the Meadows Mental Health Policy Institute Engage and Excel Conference that happened recently. Hope shared data learned during that conference related to Covid-19's effect on mental health as well as resources that are being put in place to assist folks with mental health concerns. Hope shared a link to the resources she has collected in incorporated into UWDC's page mental health. Additionally, Hope provided an update on the Veteran Stability program's current program outcomes. The program has funded 17 requests for funding since July to help Veterans needing support to stay in their housing that do not have Covid-19 related income loss.

Denton County Workforce Success Leadership Team

Alicia McElroy, previous Director of Education and Workforce Initiatives at UWDC, introduced Olivia Williams as the new Director of Education and Workforce Initiatives at UWDC. The Denton County Workforce Success Leadership Team submitted their Advance Together grant to assist with 3 years of support for initiatives around racial equity, Working Families Success program, and collection and presentation of data around families utilizing services in the DCWSLT area. Olivia briefly introduced herself to the leadership team as well.

Public Comment

There was no public comment presented.

New Business

There was no new business presented.

Adjournment

Chair Gilmore entertained a motion to adjourn.

Terry Widmer motioned to adjourn.

Sheryl English seconded.

The Chair adjourned the meeting at 9:30 a.m.

Next Meeting Date:

Thursday, February 11th, 2020 | 8:00 a.m. to 9:30 a.m. | Zoom Video Conference



DCHLT Report

OFFICER NOMINATING COMMITTEE

October and November 2020

The Nominating Committee was formed during the October 2020 Denton County Homelessness Leadership Team's meeting by chairs volunteering to participate. The committee consisted of:

- Dale Tampke – Representing Health Services of North Texas
- Jessica DeRoche – Representing North Central Texas College
- Jill Adams – Representing Lewisville Independent School District
- Lyle Dresher – Representing United Way of Denton County (later recused himself because of his newness on DCHLT)
- Valerie Foster – Representing as a community member

The first meeting convened on October 26th where the committee met virtually via Zoom. The committee discussed current chair (Council member TJ Gilmore) and co-chair (Mayor Thomas Muir) because both agreed to continue on as their roles. As well as Sheryl English, who reached out prior to UWDC staff about wanting to participate as an officer. The committee wanted clarification on the Bylaws language on whether the current chairs would be allowed to continue based on them representing before. UWDC staff agreed to research more and discuss with Gary Henderson on the possibility and to reconvene the group with answers.

The second meeting convened on November 4th where the committee met virtually via Zoom. UWDC staff was joined by Gary and answered the committee's question that both chairs could continue if the committee would like to propose them to be the officers to the Leadership team. The committee determined they would like both current chair (Council member TJ Gilmore) and co-chair (Mayor Thomas Muir) to continue in their officer positions. Upon discussion of the Secretary position, the committee agreed they would like to offer the position to Sheryl English in with the purpose of potentially moving to chair or co-chair next nomination cycle. In order to streamline the process, the committee decided on 3 backup representatives if Ms. English was not able to hold the Secretary position. UWDC staff agreed to reach out to Ms. English to determine interest and was allowed to reach out to the other DCHLT representees in the order the committee determined to gauge interest if needed. The committee determined Jessica DeRoche as the representative for the committee to give the recommendations during the December DCHLT meeting.

UWDC staff reached out to Ms. English and determined her schedule does not permit her to serve in this capacity at this time. UWDC staff reached out to Councilmember Keely Briggs to gauge interest in holding the Secretary position for the DCHLT. Councilmember Briggs is interested but needs to wait to confirm until after City of Denton runoff election occurs, December 8th 2020. The committee is recommending waiting for Ms. Briggs confirmation before reaching out to another DCHLT representative about filling the DCHLT Secretary position.

Action items

UWDC staff reach out representatives in DCHLT about possible Secretary position.

Jessica DeRoche to present to DCHLT during December meeting.

DCHLT Workgroup Reports

DCHLT DATA WORKGROUP | CHAIR: STEPHEN COFFEY

October 2020 – December 2020

The data dashboard has been updated with October data and following the DCHLT will be updated with November data. As of October 2020, there are currently 408 households actively experiencing homelessness on our Housing Priority List. That number breaks down into:

- 35 families
- 373 individuals
- 30 Veteran households
- 131 households who are chronically experiencing homelessness

Housing intervention prioritization breakdown for October 2020 is:

- Diversion Services – 28 households
- Rapid Rehousing Intervention – 170 households
- Permanent Supportive Housing Intervention – 219 households

The data workgroup met in October to discuss previous strategic goals and metrics towards those goals. Many of the metrics have been met:

- Support at minimum, monthly case conferencing and ongoing maintenance of the Master HPL
 - Metric met - The housing workgroup meets biweekly for case conferencing.
- Monthly HPL Dashboard tracking # of intakes, assessments, referrals, inflow, active and outflow
 - Metric met - All are actively being tracked monthly on the Homelessness Data Dashboard.
- Maintain a consistent number of licenses and agencies reporting into HMIS
 - Metric met - Number of licenses and agencies has increased in the last 12 months.
- Provide at least 1,500 hours of data quality training, assistance and HPL support
 - Metric met – UWDC has 1 full time staff member doing this.
- Manage HPL to accurately reflect total number of Veterans experiencing homelessness
 - Metric met – The HPL is updated weekly and there is a Veteran case conferencing monthly.

With many goals being met, the Data Workgroup was encouraged to begin meeting again on a monthly basis. During the meeting the discussion of a racial equity analysis of housing programs was discussed and UWDC staff has reached out to agencies to confirm using their data for the analysis. This will allow the workgroup to have a report that shows inequities, strengths, and gaps in our system to be able to bring the DCHLT and other workgroups to work on systems change in our housing crisis response system.

The workgroup is also exploring the idea of the following; adding a program type breakdown of exits on the dashboard (# of people through RRH, # of people through PSH, # self-resolved, etc.) and analyzing the cost analysis of someone experiencing homelessness, chronic homelessness, being housed through various types of housing programs/exits. Both ideas are currently being researched by UWDC staff.

Short-term action items

- UWDC staff bring back data ideas/findings from reports in HMIS an research from other communities progress.

Accomplishments

- Met for the first time in 8 months!

Concerns

- Data management during COVID-19 Pandemic has continued to allow for households to be missed, information to not be submitted, and for data to not be collected.

Next Meeting Dates

January 2021

DCHLT Data Workgroup October 2020 – December 2020

DCHLT Workgroup Reports

DCHLT HOUSING WORKGROUP | CHAIR: TERRY WIDMER

October 2020 – December 2020

The DCHLT Housing Workgroup has convened 4 times between October 8th and December 9th. During each case conferencing meeting we have discussed clients that each agency is working with currently and any strengths, barriers and next steps we needed to list.

UWDC has continued Case Conferencing with The Junction staff and City of Denton staff on a biweekly basis to assist prioritizing households for RRH and identifying immediate next steps in housing plans for individuals that are currently living in hotels during the Pandemic.

During the October case conferencing meetings UWDC discussed new Coordinated Entry data elements launched by Texas Homeless Network. The data elements and requirements are intended to assist in showing someone's path from Coordinated Entry to housing in HMIS. The current plan agreed upon by meeting attendees is for UWDC staff to do the Coordinated Entry data elements for each household going through Coordinated Entry in Denton County. This was planned in order to get a good grasp on what the elements require and then do a more in depth training for staff at a later date.

The November case conferencing training topic was an infographic on obtaining vital identification for households experiencing homelessness. UWDC created an infographic on the process for staff at agencies to use as a tool in assisting households with identification barriers. The infographic discusses licenses, social security cards and birth certificates, all of which are vital in obtaining housing or income to gain housing. Additionally, during the November case conferencing UWDC gauged interest from the case managers and staff on the call on who would be interested in updating the Denton County Coordinated Entry Policies and Procedures. Meetings will begin in January 2021 to update as a community.

Short-term action items

- Continue to convene Case Conferencing for specific program types (RRH).
- Assist in the implementation and understanding of new Coordinated Entry data elements.
- Convene group to update Coordinated Entry Policies and Procedures.
- Potentially offer a Case Conferencing opportunity for Southern Denton County in order to assist in a new RRH beginning in Lewisville.

Accomplishments

- 25 individuals were housed in October.
- Convened regularly scheduled General and Veteran Case Conferencings via Zoom.
- Continued to convene RRH specific case conferencing with The Junction and City of Denton.
- Released new training and assistance materials for the community.

Concerns

- Difficulty contacting individuals because of virtual work and access to services in order to connect them with housing programs, CE or supportive services.
- Households staying in the hotel are needing to plan exits by end of the year and many are needing higher level of need than RRH.
- THN's new Coordinated Entry data elements appear to be an extra step in the process of completing CE for case managers, which is potentially another barrier to data accuracy.

Next Meeting Dates

December 14th, January 4th, January 18th, and February 1st.

OBTAINING IDENTIFICATION GUIDE

Use this guide as a starting point for assisting clients with obtaining identification. The process will vary from client to client depending on their particular situation and place of birth.



SOCIAL SECURITY CARDS

- **Replacement card applicants:**
 - Proof of Identity- Valid ID, drivers license, passport OR
 - Insurance card, medical record, employee ID, or military ID.
 - May apply online with valid ID
- **New applicants need:**
 - Proof of Age- Passport, hospital record of birth, or religious record before age 5. &
 - Proof of Identity- Valid ID, Drivers License, or Passport.
 - OR- Insurance card, medical record, employee ID, or military ID.

BIRTH CERTIFICATES

EVERY STATE IS DIFFERENT

- **Apply Online at vitalchek.com for any state.**
 - You can also apply by mail but wait time is longer.
 - There is a \$40 to \$50 fee.
- **Applying without copy of valid ID/License-**
 - You will need at least 2 other acceptable forms of identification, such as:
 - medical record or medical insurance card
 - school transcripts
 - prison ID
 - ODB ID
 - Birth certificates can be requested by immediate family members with a valid ID, as well.

OBTAINING IDENTIFICATION GUIDE

Use this guide as a starting point for assisting clients with obtaining identification. The process will vary from client to client depending on their particular situation and place of birth.



DRIVERS LICENSE & ID CARDS

Below are the documents required to obtain a State ID card or License after a person has their Birth Certificate and Social Security Card.

Document Checklist:

1. Proof of citizenship or lawful presence
 - 1st time DL/ID only
2. Proof of Residency
3. Proof of identity
4. Proof of social security number
5. Texas Vehicle Registration & Proof of Insurance
 - Only for individuals that have a vehicle

Examples Forms of Documents:

1. Birth Certificate, Passport, US Citizen ID card
2. Valid voter registration card, mail from government agency, W-2
 - Homeless Service Agencies may provide a notarized letter giving the client permission to use their address.
3. Birth Certificate, Passport, Visa
4. Original Social Security Card
5. Valid Texas Registration & Auto Insurance Card
 - Clients who do not have a car registered in their name will sign a form affirming that at the DMV.

HELPFUL LINKS

www.dps.texas.gov/DriverLicenseWhen

<https://www.ssa.gov/myaccount/replacement-card>

www.vitalchek.com



DCHLT Workgroup Reports

ENDING VETERAN HOMELESSNESS

October 2020 – December 2020

The DCBHLT Veterans Workgroup met October 8th and November 12th. The October meeting discussed finalizing a plan for this year's version of the Veteran stand down that took place in Novembers. With a follow up given in November on the stand down, they did not have as high of a turnout then years before but were still able to connect with a couple of Veterans the day of. Additionally, the workgroup focused on opportunities for training and improvement in Veteran services in Denton County.

UWDC participated in a collaborative conversation between the following partners; Denton County Veteran Community Navigators, City of Denton, Recovery Resource Council, Catholic Charities and Texas Homeless Network in November. The group met to determine best methods of contact and plan for future collaboration in order to serve more Veterans experiencing literal homelessness in Denton County. During the meeting the group agreed to have more streamlined communication and proposed a future outreach day for Veterans as well as cross checking current referrals to their program against the current Veteran HPL. Both are in progress currently.

Denton County Veteran Stability Program has continued to exceed their performance measures and has currently served 36 households with assistance to sustain their housing. This program has filled the need of homelessness prevention in Denton County for Veterans and will be a vital part of stability once Veteran homelessness has ended.

Two Veterans have been housed and twelve Veterans have been identified since October. UWDC staff feels as though the increase to the number of Veterans on the HPL is due to agencies striving for data accuracy and having more staff capacity in October and November, then from April to September because of the pandemic. There are currently 36 Veteran households on the HPL.

UWDC has written into the ESG-CV Round 2 funding opportunity for a Rapid Rehousing Program. The program design includes a prioritization of Veterans experiencing homelessness. If fully funded the program will serve 9 Veterans through RRH and 39 civilians in 2021.

Short-term action items

UWDC hire VISTA for Veteran Workforce program.

Plan roll out of ESG CV 2 funding for RRH in the community with a focus on Veterans.

Accomplishments

Denton County Veteran Stability Program has continued to serve more Veterans than anticipated.

A collaborative conversation between partners allowed for more open communication and plans towards success.

Concerns

Sufficient housing assistance resources and wrap-around services for Veterans experiencing homelessness.

Reaching our goal by the end of 2020

Next Meeting Dates

December 10th

DCHLT Ending Veteran Homelessness August 2020 – October 2020

DCHLT Workgroup Reports

DENTON COUNTY HOMELESS COALITION | CHAIR: DAPHNE ADAMS

October 2020 – December 2020

The Denton County Homeless Coalition has convened twice between October and December.

During the October meeting the group discussed:

- The Coalition formed a fundraising committee that planned a social media campaign for Hunger and Homelessness Awareness week in November. The social media campaign would consist of daily videos from agencies on what hunger and homelessness looks like at their agency as well as daily data point infographics talking about community level data and the importance of donating to the Barriers Fund.
- The Service Provider Award Selection committee was formed and would be meeting as the nominations closed in November.
- A PIT Count planning update was given in order to fill the Coalition in on progress made. The Planning Committee has already identified a large amount of locations and have confirmed many donations for the count already. The PIT Count was announced to happen January 28th, 2021.
- A potential community wide grievance policy for housing and homelessness services was discussed and UWDC staff was going to create a draft for next meeting.

During the November meeting the group discussed:

- The Coalition agreed upon a calendar of meetings for 2021 as well as having virtual meetings until June 2021.
- During the monthly update on the Data Dashboard agencies on the call expressed concern for data accuracy on the Dashboard and user friendliness of HMIS. Those interested were invited to a follow up meeting to discuss barriers and methods of bridging them for active systems change work in HMIS and our data collection processes.
- An update on Hunger and Homelessness Awareness week in November was given, the campaign ended up raising \$200 and had a large amount of engagement on social media for the Coalition and homelessness issues in Denton County.
- The Service Provider Award Selection committee announced the method of announcing nominees of the awards. This will be a social media campaign on the Denton County Homeless Coalition's Facebook page November 30th – December 5th. The committee also announced they had selected winners and they will be announced via Facebook live on December 9th. *An attached report of that committee's meeting will be attached to this report.*
- The Coalition reviewed the draft grievance policy that was created and gave feedback for next meeting. UWDC is currently working confirming with a lawyer the legalities of it, adding an appeal process, and making an infographic to explain the process.

Short-term action items

Continue planning PIT Count.

Update and implement potential Grievance policy.

Continue meeting collaboratively to bridge gaps in HMIS accuracy.

Fundraise for the Barriers Fund.

Accomplishments

2021 PIT Count planning has begun.

Concerns

Data accuracy for community.

Donations to the Barriers Fund for household outside of the City of Denton and City of Lewisville.

Planning a PIT Count during Covid-19.

Next Meeting Dates

January 27th



DCHC 2020 Service Provider Awards Selection Committee

Selection Committee Meeting Notes

The following committee members met on November 13th, 2020 to discuss nominees and plans to announce nominees and winners.

- Daphne Adams – DCHC representative and agency representative
- Michelle Conner – Denton County Homelessness Leadership Team representative and agency representative
- Roxanne Del Rio – Community member representative and DCHC representative
- Elena Lusk – Agency representative

Prior to the meeting backbone support staff compiled nominee information into packets including the PDF of the submission for the nominee and the letters of support. The committee was given these packets via email 1 week prior to the meeting. There were the following nominees for the following categories.

Community Service Provider Award:

- Daphne Adams – Christian Community Action

Front Line Service Provider Awards:

- Carrie Powell – Vision Ministries
- Mili Guerrero – Denton County Friends of the Family
- Myles Wood – Our Daily Bread
- Trent Smith – Christian Community Action
- Wendy Noble – Giving Hope

At the beginning of the committee meeting it was decided Daphne Adams would need to recuse herself from voting for either category as a current coworker and herself were nominated. Prior to the voting the committee decided on the plan for announcing nominees and winners via social media because of the current Pandemic. Elena Lusk will reach out to nominees and their nominators for pictures and to tell them that Michelle would be reaching out soon. On the week of November 29th – December 5th the Coalition's Facebook will display nominees, their pictures, and a summary of the reason they were nominated in alphabetical order.

Michelle Conner will reach out to each nominee to schedule a 5-10 minute interview with them to add to a reveal video. Roxanne Del Rio will make a video of what the awards are and who was on the selection committee to add to a reveal video. Daphne Adams will make a video of what the Denton County Homeless Coalition is to add to the reveal video. Michelle Conner's daughter will edit the videos into one and include Michelle announcing the winner. The Denton County Homeless Coalition's Facebook will play this live on December 9th. The winners of the awards will receive their monetary award by the end of 2020.

Daphne Adams left the meeting in order for the committee to vote. The committee reviewed each packet out loud and independently ranked each person in each category. After ranking each committee member expressed their order and the winner was determined based on being in all 3 committee members top 1 – 2 people in the categories. A poll was launched in the Zoom meeting to confirm the vote.

Suggestions for Next Year

The committee worked diligently to make sure selection was as unbiased and fair as possible but did have suggestions to make the process and event better next year.

- A rubric was suggested to be created for next year in order to make the selection process easier.
- The committee would also be interested in hosting these awards in an in-person event next year.
- Members of the community not connected to agencies or people be included in the selection process in order to have more representation.
- Names and agencies be blacked out next year in the packets to make it as un-biased as possible.